



The Sherwood Park – Strathcona County Primary Care Network is a group of health care professionals and administrative staff who work with you and your Doctor to help you live well. Our caring team provides education and support for managing chronic diseases and mental health concerns, while providing access to specialists and services all within your local community.

We are currently looking for a **Licensed Practical Nurse (LPN)**, known as a Family Practice Nurse, to join our team in a clinic in **Sherwood Park**. This is a great opportunity to work directly with family physicians in a Primary Care setting and work to your full scope of practice.

**Permanent 0.4 FTE (15.5 hours/week)**

**Shift schedule: Saturdays and Sundays preferred**

**SPPCN provides a comprehensive benefit plan**

#### **POSITION SUMMARY**

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The role of the Sherwood Park – Strathcona County PCN Family Practice Nurse is to provide comprehensive nursing services to the patient population of a family practice clinic within the Network. The nurse will work collaboratively with patients, family physicians and other team members to develop and implement care plans and provide follow-up with patients. The nurse will assess, manage and support patients to provide comprehensive care, education and guidance to patients with a variety of clinical conditions. Duties will vary depending on the clinic and patient population.

#### **KEY RESPONSIBILITIES**

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Include, but are not limited to the following:

##### **General**

Full LPN scope of practice:

- Nursing skills/tasks may include injections, dressing changes, ear flushes, Pap tests, diabetes education
- Work collaboratively within a family practice environment to enhance the delivery of primary care services:
  - Identify needs and set priorities with the patient, physician and other team members
- Assist in developing and implementing patient self-management programs:
- Conduct assessments, initiate and implement management strategies and provide appropriate follow-up
- Provide relevant patient education to prevent and manage clinical conditions
- Assist patients to navigate through the health system:
  - Communicate with patients to determine the next appropriate health services required, based on presenting concerns and test results
  - Provide direction in accessing appropriate local and regional health programs
- Assist in the development of health screening programs:
  - Implement strategies for improving the quality and provision of care for the practice population
  - Initiate appropriate investigations
- Ensure the maintenance of accurate records in line with practice policy
- Participate in evaluation of the clinic and its services
- Other duties as assigned to maintain seamless patient flow throughout office visits
  - Provide assistance to physicians as required and appropriate to the position

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## EDUCATION & EXPERIENCE

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- Licensed Practical Nurse diploma
- Five years or more of related nursing experience, Primary Care experience a benefit
- Current CLPNA Registration, CPR, and BCLS
- Experience working in a team setting with other health professionals
- Experience in establishing protocols for program startups, especially developing plans and priorities when workload varies
- Experience in developing plans and priorities with variable workloads
- Experience working in a team setting with other health professionals

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## SKILLS & ABILITIES

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- Expert knowledge of nursing processes and practices, including intervention strategies and therapies
- Strong, effective written and oral communication skills, high level of perceptiveness
- Ability to prioritize, manage time effectively and be flexible in a very active work environment
- Respect and understanding of confidentiality
- Customer service orientation
- Ability to manage a complex changing environment
- High levels of integrity and professional behavior

### Other

- Clinical experience in primary care nursing, community, gerontology and/or chronic disease management
- Advanced skills in health promotion, health screening, assessment and education
- Comprehensive knowledge of normal laboratory values and diagnostic imaging
- Initiative, accountability, sound decision-making and communication skills
- Demonstrated ability and willingness to work in a dynamic environment that requires flexibility and balancing of competing priorities.
- Advanced skills in caring for patients with chronic, complex, and/or specialized needs, and
- Basic computer skills, ability to use Electronic Medical Records

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## PERSONAL ATTRIBUTES AND COMPETENCIES

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- Enthusiastic and positive can-do attitude
- Able and willing, in an unstructured environment, to be flexible, creative and juggle numerous competing priorities
- Ethical, responsible and accountable
- Respect other views/opinions
- Ability to have difficult conversations and be comfortable asking questions.
- Exceptional understanding of and appreciation for confidentiality and privacy
- Ability to identify sensitive information

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## OTHER OCCUPATIONAL REQUIREMENTS

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- A current and clear criminal records check is required
- A valid drivers licence and access to a vehicle for travel is required

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## APPLY TODAY

To apply, please email your resume and a cover letter to [recruiting@sherwoodparkpcn.com](mailto:recruiting@sherwoodparkpcn.com). Closing Date: open until suitable candidate found. We thank all candidates who apply, however only those selected for an interview will be contacted.